

TUESDAY, NOVEMBER 25, 2025
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, November 25, 2025, with the following members present: Mr. Jay H. Wippel, Mr. Harold R. Henson and Mr. Gary K. Scherer. April Metzger, County Administrator, was absent.

In the Matter of
Minutes Approved:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from November 18, 2025, with corrections.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
Bills Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated November 25, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize April Metzger, County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$237,502.84 the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
Then and Now Certification Approved for Payment:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the County Auditor certifies that both at the time that the following contracts or orders were made and at the time that a certification (Section 5705.41) was completed, sufficient funds were available or in the process of collection, to the credit of a proper fund, properly appointed and free from any previous encumbrance. The Then and Now Certification has been found to be properly filed, and their respective vouchers shall be cross-referenced to the approving pages dated November 25, 2025, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT RESOLVED, that the Commissioners authorize April Metzger, County Administrator, to approve budget and bills in the VIP System,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners, as Taxing Authority are authorizing the Auditor of Pickaway County, Ohio, to draw his warrant on this entry in the amount of \$87,986.38 on the County Treasurer to satisfy the same.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

**In the Matter of
Supplemental Appropriations Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for Supplemental Appropriations:

\$240,592.00 – 4001.100.40.553030 – Unplanned Capital – Commissioners

\$2,696.00 – 1001.140.30.5901 – IT-Other – Commissioners

\$660,049.32 – 2938.100.30.590300 – ARPA Governmental Services – Commissioners

\$1,750.00 – 1001.101.30.590100 – Countywide Other - Commissioners

\$1,000.00 – 1001.160.30.590100 – Auditor Other Expense – Auditor

\$10.82 – 1112.421.32.510200 – S-Darby Salary – Sheriff

\$1.96 – 1112.421.32.520110 – S-Darby LE OPERS – Sheriff

\$0.16 – 1112.421.32.520200 – S-Darby Medicare – Sheriff

\$5.35 – 1112.421.32.520500 – S-Darby BWC – Sheriff

\$38.17 – 1112.422.32.510200 – S-Williamsport Salary – Sheriff

\$6.91 – 1112.422.32.520110 – S-Williamsport LE OPERS – Sheriff

\$0.55 – 1112.422.32.520200 – S-Williamsport Medicare – Sheriff

\$18.88 – 1112.422.32.520500 - S-Williamsport BWC – Sheriff

\$254.50 – 1112.423.32.510200 – S-Circle Twp Salary – Sheriff

\$46.07 – 1112.423.32.520110 – S-Circle Twp LE OPERS – Sheriff

\$3.69 – 1112.423.32.520200 – S-Circle Twp Medicare – Sheriff

\$125.84 – 1112.423.32.520500 – S-Circle Twp BWC – Sheriff

\$10.82 – 1112.424.32.510200 – S-Tarlton Salary – Sheriff

\$1.96 – 1112.424.32.520110 – S-Tarlton LE OPERS – Sheriff

\$0.16 – 1112.424.32.520200 - S-Tarlton Medicare – Sheriff

\$5.35 – 1112.424.32.520500 – S-Tarlton BWC – Sheriff

\$8,000.00 – 2001.240.33.540110 - ALGT Contract SVC – Engineer

\$1,500.00 – 5001.240.52.540100 – PCSD Contract SVC – Engineer

\$500.00 – 5006.40.52.520300 – Orient Sewer Contract SVC – Engineer

\$300.00 – 5007.240.52.540100 – Orient Water Contract Rep – Engineer

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\$1,100.00 – 5003.240.52.520300 – Darby Insurance – Engineer

\$600.00 – 5005.240.52.520300 – Derby Insurance – Engineer

\$750.00 – 5006.240.52.520300 – Orient Sewer Insurance – Engineer

\$188.10 – 2034.620.32.540110 – VOC State SVAA Contract SVB - VOCA

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

**In the Matter of
Transfer and Reappropriation Approved:**

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for TRANSFER AND REAPPROPRIATION:

**\$712.69 – 2034.620.32.530110 – Transfer Out – VOCA
To**

2034.620.32.540110 – Transfer In – VOCA

**\$1,500.00 – 2034.620.32.540310 – Transfer Out – VOCA
To**

2034.620.32.540110 – Transfer In – VOCA

**\$293.54 – 2034.620.32.550110 – Transfer Out – VOCA
To**

2034.620.32.540110 – Transfer In – VOCA

**\$1,500.00 – 1001.100.30.540310 – Transfer Out – Commissioners
To**

1001.100.30.530100 – Transfer In - Commissioners

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

**In the Matter of
Report Provided by Robert Adkins:**

The following is a summary of the report provided by Robert Adkins, IT Director.

- Starting to migrate SO Mailbox data tenant to tenant.
- I have a meeting with Proofpoint on Wednesday
- Discussion of Cyber Security Plan – submitted for review and consideration for resolution to of adoption for County Plan.

**In the Matter of
Report Provided by Tim McGinnis:**

The following is a summary of the report provided by Tim McGinnis, Planning and Development:

- Planning Commission: December 9th Agenda
 - Amendment to Pickaway Subdivision Regulations
- Outstanding Plats:
 - Graham Ravines Preliminary Plan

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- Lot Splits:
 - Approved 7 lot splits in the last week, 5 open applications currently.
- CDBG –
 - Draw 5 Pay Application – Ashville Critical Infrastructure - \$171,059 (\$191,996.66)
 - Tarlton Sign Quote

In the Matter of
Report Provided by Tiffany Nash:

The following is a summary of the report provided by Tiffany Nash, EMA Director.

- Approvals – None
- This Week
 - Amateur Radio Presentation for CERT – 11/24
 - Healthcare Coalition Meeting for Region – 11/25
 - Engineer Winter Workshop – 11/25
 - EM1 Presentation – 11/25
- Next Week
 - NG911 Migration Call – 12/1
 - Pickaway Township Trustees – 12/1
 - Emergency Management Association Conference – 12/4-5 (Tiff & Ed) @ Salt Fork Lodge
- Programs
 - EMA Operations
 - Assisting PICCA with emergency plans for Veterans Transitional Housing
 - ARES/Amateur Radio having their regular meeting and doing a presentation for the CERT Team Monday
 - Preparing to participate in the State’s BLACK SWAN COMEX exercise for auxiliary communications
 - 911 Coordinator
 - Receiving weekly update reports from Comtech on progress for NG911 migration
 - Most activities from our end are complete until testing and migration (1/2026)
 - LEPC
 - No new updates
 - Radio Programming
 - No new updates
 - Drone Program
 - No new updates
 - CERT
 - Amateur Radio presentation
 - Annual training established; Save the Dates will be given out at Amateur Radio training

In the Matter of
Report Provided by Preston Schumacker:

The following is a summary of the report provided by Preston Schumacker, Dog Warden.

- Mr. Schumacker reported that they are housing 14 dogs. There were 6 visitors to the shelter last week and 4 volunteers.

In the Matter of
Report Provided by Sheriff Hafey:

The following is a summary of the report provided by Sheriff Hafey, Pickaway County Sheriff:

- Sheriff Hafey stated that the 3 Correction Officers that received Peace Officer Certificates were sworn in yesterday.
- Sheriff Hafey also said that 1 person is set to go to the academy in 2026.
- Commissioners gave Chief Brown permission to sign for the 8 Ford Edges at pickup from Ricart Automotive.

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In the Matter of
Allocation for August 2025 Sales Tax Collections:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to allocate the September 2025 Sales Tax collections in the following manner:

\$62,730.00 to 4001.100.13.412100 – Capital Fund
\$1,191,860.10 to 1001.100.13.412100 – General Fund

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
Out of County Travel Approved
For Job & Family Services Employees – December 2025:

The Commissioners reviewed and signed the Out-of-County Travel Authorization for numerous Job & Family Services employees to attend various meetings, training sessions, and to conduct home visitations throughout the month of December 2025, at the total probable cost \$3,413.78. Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the JFS Out-of-County Travel Authorization.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
State of Ohio Community Development
Request for Payment for PY 2024 CDBG Critical Infrastructure – Village of Ashville
Grant No. B-X-24-1CH-1 App No. 5:

Commissioner Gary Scherer offered the motion, second by Commissioner Jay Wippel, to approve and execute the fund request for PY 2024 CDBG Critical Infrastructure – Village of Ashville Grant No. B-X-24-1CH-1 Application No. 5, in the amount of \$171,059.00.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
State of Ohio Community Development
Village of Tarlton Signs

Commissioner Gary Scherer offered the motion, second by Commissioner Harold Henson, to approve and Village of Tarlton Signs.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

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In the Matter of
Resolution Enacting 50% Temporary
Load Reduction on Various County Roads:

At the written request of Chris Mullins, Pickaway County Engineer, Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to adopt the following Resolution:

Resolution No.: PC-112525-84

WHEREAS, the Pickaway County Engineer submitted a written request to the Pickaway Board of Commissioners to enact a 50% temporary load reduction on various county roads due to excessive moisture and unstable road beds; then,

THEREFORE BE IT RESOLVED that, effective immediately, the Pickaway County Board of Commissioners hereby enacts an immediate temporary 50% road load reduction on the following county roads, which will expire on April 30, 2026:

- **Canal Road (CR-100) from the Melvin Stone entrance south to State Route 104**
- **Crownover-Mill Road (CR-125) from Crownover-Mill Road (T125) to Yankeetown Pike**
- **Scioto Darby Road (CR-22) from Five Points Pike to U.S. Route 62**
- **The entire length of McKinley Road (CR-175)**
- **Clarksburg Pike**
- **Kinderhook Road**

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
Beth Kim Re-Appointed to Serve as the Board of Commissioners’
Appointee to the Pickaway County Board of Developmental Disabilities:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to re-appoint Beth Kim, Kingston, Ohio 45644, to a 4-year term as their member on the Pickaway County Board of Developmental Disabilities (PCBDD), commencing January 1, 2026.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, absent. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
Whaley Farms Plat Approval
In Monroe Township:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Whaley Farms Plat on Five Points Pike, Monroe Township. The plat consists of four individual lots ranging from 1.501-1.505 acres.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

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In the Matter of
Walliser Farm Plat Approval
In Saltcreek Township:

Commissioner Harold Henson offered the motion, seconded by Commissioner Gary Scherer, to approve the Walliser Farm Plat on Tarlton-Adelphi Road and South Perry Road, Saltcreek Township. The plat consists of twenty-four individual lots ranging from 1.521-1.687 acres.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
Bulen-Pierce Road Dedication and Easements
Approval In Harrison Township:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve the Bulen-Pierce Road Dedication and Easements on Bulen Pierce Road in Harrison Township. The plat consists of one individual lot 1.576 acre.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
the Pickaway County Ohio Cybersecurity Program:

Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to approve Pickaway County Ohio Cybersecurity Program.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
Appointment of Brandi Reynard to the
Pickaway County District Library Board:

Upon review of the Application for Appointment to a Public Board, Commission, or Committee form submitted for consideration, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to appoint Brandi Reynard, 7711 Madison Walnut Road, Ashville, Ohio 43103, to the Pickaway County District Library Board for a four-year term. Ms. Reynard will be replacing Jennifer Rainey-Agresti, whose term ends December 31, 2025.

Ms. Reynard's term will commence January 1, 2026 and will expire December 31, 2029.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, absent; Commissioner Scherer, yes. Voting No: None. Motion carried.

Attest: Brandy Stewart, Acting Clerk

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In the Matter of
Resolution Approving an Amendment to The
Contract to Create the Madison Township Joint Economic
Development District and Authorizing the Inclusion of Certain
Additional Township Property within the District, Approving
a Second Amended and Restated Madison Township Joint Economic
Development District Contract, and Approving an Amendment to an
Annexation Moratorium Agreement with Respect to the Same, and
Approving Related Matters:

Doing business conducted while in session, Commissioner Gary Scherer offered the motion, seconded by Commissioner Harold Henson, to adopt the Resolution:

Resolution No.: PC-112525-85

WHEREAS, Ohio Revised Code Chapter 715 (the “Act”) empowers certain political subdivisions to form joint economic development districts to share in the costs of improvements for economic development purposes; and,

WHEREAS, Pursuant to the Act, and Resolution No. 09-01, passed on December 29, 2009 by the Board of Township Trustees of Madison Township (the “Township”), Ordinance No. 2007-04, passed on May 21, 2007 by the Village Council of the Village of Ashville, Pickaway County, Ohio (the “Village”), and Ordinance No. 1787-2008, passed on February 9, 2009 by the City Council of the City of Columbus, Ohio (the “City”), the Township, the Village, and the City are each party to the Madison Township Joint Economic Development District Contract dated June 30, 2010, as amended from time to time (the “Original JEDD Contract”), which such Original JEDD Contract creates and provides for the operation of a joint economic development district known as the Madison Township Joint Economic Development District (the “District”); and,

WHEREAS, The City, Township, and the Village executed an amendment to the Original JEDD Contract to support the development of a parcel of land within the Township by DRCS, LLC (the “DRCS Amendment”); and,

WHEREAS, On August 20, 2019, the City, Township and the Village executed the Amended and Restated Madison Township Joint Economic Development District Contract to support development of a parcel of land within the Township (the “Amended and Restated JEDD Contract”); and,

WHEREAS, The City, Township, and the Village executed a further amendment to the Original JEDD Contract to support development of a parcel of land within the Township by Scarbrough Farms FLP and CT Realty Group, LLC and its affiliates as future successor owners (the “CT Amendment” and, together with the DRCS Amendment and the Amended and Restated JEDD Contract, the “Prior Amendments” constituting, collectively with the Original JEDD Contract, the “JEDD Contract”); and,

WHEREAS, Pursuant to Ohio Revised Section 715.72(L), the Village, the Township, and the City now desire to amend the JEDD Contract to add certain additional real property as further described in Exhibit A (the “2025 Additional Property”) to the territory of the District and, to that end, have negotiated an Amendment to the JEDD Contract, a form of which is attached hereto as Exhibit B (the “2025 Expansion Amendment”); and,

WHEREAS, Pursuant to Ohio Revised Code Section 715.72, the Township, the Village, and the City each conducted, or intend to conduct, a public hearing regarding the addition of the 2025 Additional Property and the approval of the 2025 Expansion Amendment with appropriate public notice, and made available for public examination all documents required by the Act for review; and,

WHEREAS, To encourage economic development within the Village, the Township, and the City, the parties have further negotiated a Second Amended and Restated Madison Township Joint Economic Development District Contract (the “Second Amended and Restated JEDD Contract”), a form of which is attached as Exhibit K to the 2025 Expansion Amendment; and,

WHEREAS, To conform to changes authorized pursuant to the 2025 Expansion Amendment and the Second Amended and Restated JEDD Contract, the Village, the Township, and the City further desire to amend the Madison Township Annexation Moratorium Agreement (the “Original AMA”) effective June 30,

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2010, as amended by prior amendments to the Original AMA, to confirm that the 2025 Additional Property is included in the area included within the Original AMA and to extend the term of the Original AMA, and to that end, have negotiated an amendment to the Original AMA (the “2025 AMA Amendment”), a form of which is attached hereto as Exhibit C; and,

WHEREAS, this Board of County Commissioners of Pickaway County, Ohio (the “Board”) has been provided with copies of the 2025 Expansion Amendment, the Second Amended and Restated JEDD Contract, and the 2025 AMA Amendment and desires to provide its approval to support the City, the Township, and the Village, all pursuant to the terms of the Act and the JEDD Contract.

NOW THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of Pickaway County, Ohio, that:

SECTION 1. This Board finds that the requirements of Section 5 of the JEDD Contract, including that appropriate zoning is, or will be, in place, and Ohio Revised Code Section 715.72, have, or will be, met and this Board approves the 2025 Expansion Amendment in substantially the form attached to this Resolution as Exhibit B. Notwithstanding anything to the contrary, each portion of the 2025 Additional Property shall only be added to the territory of the District pursuant to the 2025 Expansion Amendment upon receipt by the District of written confirmation that no electors reside upon the 2025 Additional Property, as applicable.

SECTION 2. Pursuant to its approval of the 2025 Expansion Amendment, this Board further approves the Second Amended and Restated JEDD Contract attached in substantially the form as Exhibit K to the 2025 Expansion Amendment.

SECTION 3. This Board approves the 2025 AMA Amendment in substantially the form attached to this Resolution as Exhibit C.

SECTION 4. The Clerk of this Board shall retain on file a copy of the 2025 Expansion Amendment, the Second Amended and Restated JEDD Contract, and the 2025 AMA Amendment, together with all applicable exhibits attached thereto, including (i) the depictions and identification of the parcels constituting the 2025 Additional Property and (ii) Ohio Revised Code Section 715.72 as effective on the date of this Resolution.

SECTION 5. This Board hereby finds and determines that all formal actions of this Board concerning and relating to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations of this Board and of any of its committees that resulted in those formal actions occurred in meetings open to the public, in compliance with law, including Ohio Revised Code Section 121.22.

SECTION 6. This Resolution shall take effect and be in full force immediately upon its passage and approval and shall be effective at the earliest date allowed by law.

Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: none. Motion carried.

Attest: Brandy Stewart, Acting Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for the week ending November 22, 2025.

A total of \$125.00 was reported collected as follows: \$15 in dog license; \$10 adoptions, \$25 microchip fees, and private donations \$75.00.

Three (3) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Wippel offered the motion, seconded by Commissioner Gary Scherer, to adjourn.

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Voting on the motion was as follows: Commissioner Wippel, yes; Commissioner Henson, yes; Commissioner Scherer, yes. Voting No: None. Motion carried.

Jay H. Wippel, President

Harold R. Henson, Vice President

Attest: Brandy Stewart, Acting Clerk

Gary K. Scherer, Commissioner
BOARD OF COUNTY COMMISSIONERS
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